



Task Force on the Implementation of the 2009 Provisions on Charter School Administrator Qualifications, Evaluation and Professional Development

Background

Minnesota's charter school law was amended in 2009 to address issues related to the qualifications, evaluation and professional development of charter school administrators. The law MN Statutes 124E.12 Subd.2 requires that charter schools establish qualifications for persons holding administrative, supervisory and leadership positions, utilize those qualifications for job descriptions and evaluation processes and professional development plans.

Subd. 2. Administrators. *A person, without holding a valid administrator's license, may perform administrative, supervisory, or instructional leadership duties. The board of directors shall establish qualifications for persons that hold administrative, supervisory, or instructional leadership roles. The qualifications shall include at least the following areas: instruction and assessment; human resource and personnel management; financial management; legal and compliance management; effective communication; and board, authorizer, and community relationships. The board of directors shall use those qualifications as the basis for job descriptions, hiring, and performance evaluations of those who hold administrative, supervisory, or instructional leadership roles. The board of directors and an individual who does not hold a valid administrative license and who serves in an administrative, supervisory, or instructional leadership position shall develop a professional development plan. Documentation of the implementation of the professional development plan of these persons shall be included in the school's annual report.*

Purpose of the Workgroup

1. To look at the what schools are currently doing to implement these provisions
2. To identify what technical assistance and resources schools need to fully implementing the provisions
3. To make recommendations on what technical assistance and resources the Association should provide to member schools to enhance and strengthen their implementation efforts

Process

1. Survey schools on status and tools, processes utilized
2. Report findings and convene conversations with boards, administrators on the findings
3. Develop recommendations on the resources and technical assistance that the Association should provide to school boards and administrators to enhance and strengthen implementation

Task Force Membership

Membership on the Task Force is open to school directors, human resource staff, board members of MACS member schools, Associate members and individuals with expertise in the subject. Membership of the Task Force shall be composed of between 6-9 people and shall be appointed by the Executive Director in accordance with Association policy.

Accountability

The Task Force shall report on its work monthly to the Executive Director and submit its findings and recommendations by the end of May 2016.